



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
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You are invited to a Meeting of the Parish Council on Monday 13<sup>th</sup> March 2023 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 13<sup>th</sup> February 2023
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

### 7. PLANNING

- 7.1. Application: 20230361  
Description: Proposed Two storey rear extension. First floor side extension & new central glazed atrium. Location: Woodlands Manor Shack Lane Blofield Norfolk NR13 4DP
- 7.2. Application: 20230469  
Description: Proposed entrance porch  
Location: Our Holme 106 Blofield Corner Road Blofield Norfolk NR13 4DG
8. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (EB)
9. To receive an update on the Dawsons Way appeal (MM)

### PROJECTS

10. To receive an update on the Culvert project, environmental agency permissions and agree any necessary actions (EB/SJS)
11. To receive an update on the bridge project, receive Brundall Parish Council feedback, consider footpath improvement to Marty's Marsh and consider next actions (EB)
12. To receive an update on Courthouse cupola works, quotations, planning application and agree any necessary actions (EB)
13. To receive an update on Courthouse gutter cleaning and repairs and agree any necessary actions (EB)
14. To receive an update on the Wyngates Area 3 trim trail project (WC)
15. To approve the transfer of Wyngates Area 3 from BDC to NCC (& associated paperwork) and agree any necessary actions (SO/EB)
16. To approve the transfer of Wyngates Area 1&2 to Blofield Parish Council (EB)

17. To receive an update on the new school meeting, recent correspondence, note drainage detail and agree any necessary actions (EB)

## **FINANCE & GOVERNANCE**

18. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
19. To review sources of funding for our projects in 2023/24 (SO)
20. To receive an update on Section 106 meeting with Broadland District Council (SO)
21. To approve planning training and Spring Seminar attendance for the council (SO)
22. To consider a Tree Wardens Network Donation (SD)
23. To consider NPTS membership renewal (SO)
24. To consider a contractor for Wyngates Area 1 & 2 for 2023 (SJS)
25. To approve a full maintenance overhaul of all wooden items within the parish (SD)

## **UPDATES / CONSIDERATIONS**

26. To receive an update on the Courthouse /Parish Council meeting (SJS)
27. To receive an update from the MHH Management Committee meeting regarding play equipment funding and agree next actions (SD)
28. To note the clerk guidance on the council appointing a trustee on the Margaret Harker Hall Committee (SO)
29. To receive an update on the Marty's Marsh working group, review the Norfolk Wildlife Trust Management Plan and agree attendance at the next meeting (YB)
30. To consider acceptance of equipment grant from Marty's Marsh from NWT (YB)
31. To receive an update from the quarterly Allotment association / Parish Council Meeting, note plot changes and agree any necessary actions (EB / SD)
32. To review the draft A47 dualling red line boundary on the allotments and agree next actions (EB)
33. To note the condition of the kissing gate at the junction with PROW FP10 and the Yarmouth Road and agree any necessary actions (SO)
34. To agree to investigate blue light respite at the courthouse (SJS)
35. To consider taking part in an 'ordinary water course review and flood awareness/preparedness project' (SJS)
36. To receive an update from the town and parish forum (MM)
37. To receive the Clerk's Report & Correspondence (SO)
38. Other reports and items for the next agenda *for information only*
39. To confirm the date of the next Parish Council Meeting – Monday 24<sup>th</sup> April 2023 at 7:30pm at Blofield Courthouse

*Sarah Osbaldeston*

Parish Clerk  
7 March 2023

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.