



Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,
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You are invited to a Meeting of the Parish Council on Monday 20th June 2022 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Please note that this meeting will take place following COVID safety guidelines. If you wish to attend the meeting please contact the parish clerk at blofieldpc2@gmail.com before 12:00noon on the day of the meeting as there will be very limited spaces available.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. Presentations from parishioner to be considered for co-option (SJS)
6. To approve the Minutes of the Parish Council meeting held on 23rd May 2022
7. To approve the Minutes of the Annual Parish Council Meeting held on 23rd May 2022
8. To report on matters arising from the Minutes not on the Agenda: *for information only*
9. **PLANNING**
 - 9.1. Application: 20220943
Description: Single storey side extension
Location: 23 Blyth Close, Blofield, NR13 4QY
 - 9.2. Application: 20220585
Description: Grey cedar lap cladding from eave of roof to just above ground floor windows, grey render to damp course on the front gable end
Location: 21 Harker Way, Blofield, NR13 4QZ
10. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (EB)
11. To consider comments on The Norfolk County Council Local List for Validation of Planning Applications Consultation (PCB/MM)

PROJECTS

12. To note the NCC Children's Services exhibition at Blofield School on 4th July 2022 (SJS)
13. To receive an update on the opening of the large Wyngates piece of land for parishioner use (EB)
14. To receive an update on Marty's Marsh works and agree any necessary actions (YB)
15. To receive an update on Environmental Agency advice regarding the Culvert work and agree next actions (EB/SJS)

16. To receive an update on Environmental Agency advice regarding the bridge project at Marty's Marsh and agree any necessary actions (EB/SJS)
17. To receive an update on the Courthouse window replacements and review quotations for scaffolding (EB)
18. To receive an update on Courthouse cell stonework and bar repairs and agree necessary actions (EB)
19. To receive an update on the pre-planning application for a community hub and agree necessary actions (SD)

FINANCE & GOVERNANCE

20. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
21. To approve Sue Lake as the Internal Auditor for the council for 2022/23 (SO)
22. To consider a S106 funding request from the Allotment Association for a Community building on the community plot (SO)
23. To consider a small grant request from the tennis club (SO/SJS)
24. To receive an update on the Heathlands play equipment and consider revised funding figures (SJS)
25. To consider next actions regarding Laptop and IT support for the council (SJS)

UPDATES / CONSIDERATIONS

26. To receive an update on the Allotment Association /Working group meeting and quarterly Health and Safety inspection (EB/SD)
27. To receive an update on the dog waste bin collection at Mill Road/Pedham Road corner junction and agree any necessary actions (YB)
28. To receive an update from the Margaret Harker Hall Annual Management Committee meeting and agree any actions (SD)
29. To receive an update on Highways England Designated funds request (SD)
30. To agree a location for the relocated bench (SJS)
31. To receive the Clerk's Report & Correspondence (SO)
32. Other reports and items for the next agenda *for information only*
33. To the date of the next Parish Council Meeting – Monday 1st August 2022 at 7:30pm at Blofield Courthouse

Sarah Osbaldeston
Assistant Parish Clerk
14 June 2022

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.