

# Blofield Parish Council

Minutes of the online virtual meeting of the Parish Council on Monday 10<sup>th</sup> August 2020 from 7.30pm

## **PRESENT**

Rob Christie, Stuart Smith, Sarah Dhesi, Mary Moxon, Paul Culley-Barber, Yvonne Burton, Pat Wilson, Stella Shackle and Melanie Eversfield (Assistant Clerk).

1. Welcome and Introduction to the meeting by the Chair, Stuart Smith.
- 2. TO CONSIDER APOLOGIES FOR ABSENCE**
  - 2.1. Joseph Scholes sent his apologies which were duly accepted by the council.
- 3. TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**
  - 3.1. Item 12 & 14 – Paul Culley-Barber declared a pecuniary interest.
  - 3.2. Item 14 – Yvonne Burton declared a pecuniary interest.
  - 3.3. Item 14 – Rob Christie declared a pecuniary interest.
- 4. OPEN FORUM - FOR PARISHIONERS TO RAISE QUESTIONS ON AND/OR MAKE STATEMENTS ABOUT MATTERS ON THE AGENDA AND TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR AND COUNTY COUNCILLOR**
  - 4.1. Two representatives from La Ronde Wright, Development and Planning, and its clients attended the meeting and gave a presentation in relation to a future planning application at land adjacent Sunny Acres, Yarmouth Road, Blofield.
- 5. TO APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 13<sup>th</sup> JULY 2020**
  - 5.1. The Parish Council unanimously resolved to approve the minutes and were duly signed by the Chairman.
- 6. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING OF THE PARISH HELD ON 13<sup>th</sup> JULY 2020**
  - 6.1. Following minor amendments to minute 22.27 the Parish Council unanimously resolved to approve the minutes and were duly signed by the Chairman.
- 7. TO REPORT ON MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**
  - 7.1. Minute 23.2 – It was noted that the Clerk was yet to receive any financial documentation from Heathlands Management Committee.
- 8. TO RECEIVE THE CLERK'S REPORT**
  - 8.1. The Clerk's report was received and noted. A copy of which is attached to the official minutes.
- 9. TO APPROVE PAYMENTS FROM 13<sup>th</sup> JULY TO 25<sup>th</sup> SEPTEMBER 2020 AND NOTE TRANSFER £50,000 CIL FUNDS TO BDC DEPOSIT FUND**
  - 9.1. Payments of £7,687.93 were approved and transfer of £50,000 CIL funds were noted.
- 10. TO CONSIDER AND APPROVE FUNDING REQUEST FROM THE BRUNDALL AND BLOFIELD GOOD NEIGHBOUR SCHEME**
  - 10.1. A grant of £100.00 was approved, subject to the Clerk checking the budget. The Clerk to also seek PPE from Broadland District Council for the group to use.
- 11. TO CONSIDER AND APPROVE QUOTE FOR MAINTENANCE AND REPAINTING OF MILE POST SIGN AT A COST OF £120.00**
  - 11.1. The quote for £120.00 was approved for works to take place at the mile post sign on Yarmouth Road.
- 12. TO RECEIVE AN UPDATE ON CURRENT PROJECTS AND APPROVE ANY NECESSARY ACTIONS**

- 12.1. The report was received and is attached to the official minutes.
- 12.2. Parish Partnership Bid 2019/2020 – It was noted that more gateways have being installed and although they are not necessarily how we wanted them we will wait until we hear back from NCC Highways as to what is going on.
- 12.3. Marty's Marsh – Following on from the report a further £3,000 was approved, bringing the total budget to £18,000 for works to the Culvert, fencing, gates and bridge.

**13. TO RECEIVE A REPORT REGARDING VARIOUS PROJECTS AT BLOFIELD COURTHOUSE AND APPROVE ANY NECESSARY ACTIONS**

- 13.1. The report was received and is attached to the official minutes.
- 13.2. Courthouse Windows – The Council agreed a sum of up to £4,500 plus VAT for the works to proceed.
- 13.3. Safety Works – The Council agreed a sum of £253.34 plus VAT for the works to proceed.
- 13.4. Audio Visual System – The Council agreed a sum of £1,937.00 plus VAT for the works to proceed.

**14. TO RECEIVE REPORT REGARDING BLOFIELD ALLOTMENTS AND APPROVE ANY NECESSARY ACTIONS**

- 14.1. The Clerk stated that she met with Sarah Dhesi and 3 members of the Allotment Association on site that morning whereby various things were discussed including risk assessments, health and safety inspections and pest control. She will produce a full report for the next Parish Council meeting.

**15. OTHER REPORTS AND ITEMS FOR THE NEXT AGENDA**

- 15.1. Parish Partnership Bid 2021/2022
- 15.2. Update on the Brundall and Blofield Good Neighbour Scheme
- 15.3. Update from meeting with Highways England
- 15.4. Community Speedwatch
- 15.5. Budget training for Sarah Dhesi and Mary Moxon through NPTS

**16. TO NOTE THE DATE OF THE NEXT PARISH COUNCIL MEETING**

- 16.1. Monday 7<sup>th</sup> September 2020 online at 7:30pm or at Blofield Courthouse, depending upon latest Government guidelines in relation to Covid-19.

There being no further business the meeting closed at 8.35pm.

Signed.....

Dated.....