Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich
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You are invited to a Meeting of the Parish Council on Monday 12th October 2026 at 7:30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and introduction to the meeting by the Vicechair

2. To consider apologies for absence

3. To receive Declarations of Interest and requests for dispensation on items on the agenda

4. Open Forum – for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor

5. To approve the Minutes of the Parish Council Meeting held on 14th September 2026

6. To report on matters arising from the Minutes not on the Agenda: *For information only*

7. **PLANNING**
   Application: TPO 2026/2282
   Works to trees under a Tree Preservation Order
   Location: Land adjacent to Blofield Hall, Hall Road, Blofield
   Proposal: Coppice all cherry laurels too 200mm above ground in the Woodland. Cut back overhanging yew hedging by 3m from 6m to 3m.

   Application: 2026/2712
   App Type: Works to TPO trees
   Location: Blofield Hall, The Street, Blofield
   Proposal: T1 Oak - fell to ground level due to extensive dieback and evidence of colonisation of Ganoderma and Inonotus at the base of the tree.

   Application: 2025/3580
   Proposal: Consider BDC correspondence and any further Parish Council comments
   Location: Blafelda, 24 Yarmouth Road, Blofield, NR13 4JS

8. To consider feedback on any planning applications received subsequent to the publication of this agenda and receive any planning updates (PC-B)

COMMUNITY HUB PROJECT

9. To note the community hub report and receive an update on planning conditions and agree any necessary actions (EB)
10. To note the project spend and contingency spend to date (SO)
11. To discuss BT Open Reach/Broadland connection at the community hub (PC-B)
12. To agree next actions for the business plan for the community hub (SD)
13. To receive an update on Café/Kitchen requirements and agree any necessary actions (SD)
14. To receive an update from the Pentaco Social Value meeting and ratify the removal of old playground trim trail equipment (SD)

PARISH MATTERS

15. To receive an update from the Galliford Try / Allotment meeting and agree any necessary actions (SD)
16. To receive an allotments quarterly inspection report and an update on allotment meeting and agree any necessary actions (SD/EB)
17. To receive an update on Marty's Marsh working party and agree any necessary actions (YB)
18. To agree the replacement for the pergola at Wyngates Area 1 and review the grounds maintenance (WC/EB)

FINANCE & GOVERNANCE

19. To note all delegated decisions made since the September meeting (SO)
20. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
21. To review the Council's current reserves position (SO)
22. To note CIL payment for the community hub build (SO)
23. To approve signing the early years grant agreement with NCC (SD)

OTHER

24. To approve a parish councillor to speak for a National Highways interview (SD)
25. To note the Parish Partnership Scheme 2027/28 & discuss any actions (SD)
26. To note the Parish Council presence at the Greener Community Day on the 22nd November at the Margaret Harker Hall and agree any necessary actions (YB)
27. To receive an update from the tree wardens regarding planting proposals for Farman Field and health and safety requirements (SO)
28. To receive the clerk's report and correspondence (SO/EB)
29. To receive an update from the Heathlands Management Committee meeting (YB)
30. To receive an update from the Courthouse Management Committee meeting & note the constitution papers circulated (SD)
31. Items for the next agenda (SD/SO)
32. To confirm the date of the next Parish Council meeting Monday 9th November at 7:30pm at Blofield Courthouse (This will follow the Pentaco 'meet the contractor' open evening)
33. To resolve to pass a formal resolution (under the public bodies and admission to meetings act 1960) to exclude the press and the public for the remaining agenda items (SD)
34. To discuss commercially sensitive matters relating to the community hub and appointment of contractors (SO/EB)
35. To discuss the Preschool lease and agree next actions (EB)
36. To receive an update from the new owners of the old school meeting (EB)

Sarah Osbaldeston Parish Clerk 7th October 2026

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.