



# Blofield Parish Council

Chair – Rob Christie Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield  
Blofield Parish Council, 19 Willow Close, Brundall,  
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You are invited to an online Meeting of the Parish Council on Monday 13<sup>th</sup> July 2020 at 7.30pm (or earlier if the Annual Meeting of the Parish Council at 7pm finishes early) for the purpose of transacting the following business.

**This is an online meeting, if you would like to 'attend', please contact the assistant clerk, Melanie Eversfield on [blofieldpc@gmail.com](mailto:blofieldpc@gmail.com) for a copy of the meeting link before 1pm on Monday 13<sup>th</sup> July 2020.**

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To **approve** the Minutes of the parish council meeting held on 9<sup>th</sup> March 2020
6. To **review** the minutes of the annual meeting of the parish held on 12<sup>th</sup> March 2020
7. To report on matters arising from the Minutes not on the Agenda: *for information only*

### PROJECTS

8. To **approve** all (none finance) delegated powers decisions (ME)
9. To receive an update on the proposed new school and an update on the Blofield Community Project and **approve** next actions (ME)
10. To receive an update report on current projects and **approve** any necessary actions (ME)
11. To **approve** a contractor for a survey on Blofield Courthouse (ME)
12. To **approve** a contractor for Marty's Marsh culvert repairs (ME/SD)

### FINANCE & GOVERNANCE

13. To **approve** the finance report for March – July 2020 including all invoices paid and funds received (SO)
14. To **approve** the March and revised July delegated powers documents (SO)
15. To **note** the Internal Auditor's report and recommendations (SO)
16. To **approve** Blofield Parish Council Annual Financial Report 2019/20 (SO)
17. To **approve** the 2019-20 Annual Governance Statement (SO)
18. To **approve** the 2019-20 Statement of Accounts (SO)

19. To note receipt of CIL funds for the period of 1 October 2019 to 31 March 2020 of £144,154.88 and **approve** investment into the BDC Parish Scheme (SO)
20. To **consider** a small funding request from Margaret Harker Hall for £300 towards a community bench (SD)

#### **UPDATES / CONSIDERATIONS**

21. To **receive** an update from the Courthouse (RC)
22. To **note** all information in the Clerks correspondence report for March 2020 – July 2020 (SO)
23. Other reports and items for the next agenda *for information only*
24. To **note** the date of the next Parish Council Meeting – Monday 10<sup>th</sup> August 2020 online at 7:30pm

*Sarah Osbaldeston*

Parish Clerk  
1 July 2020

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.