



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
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You are invited to a Meeting of the Parish Council on Monday 8<sup>th</sup> December 2025 at 7:30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and introduction to the meeting by the Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the agenda
4. Open Forum – for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council Meeting held on 10<sup>th</sup> November 2025
6. To report on matters arising from the Minutes not on the Agenda: *For information only*

### 7. PLANNING

#### **Application: 2025/3625**

Location: 26 Stocks Lane, Blofield, NR13 4JZ

Proposal: replacement of self-build dwelling

#### **Application: 2025/3580**

Location: Blafelda, 24 Yarmouth Road, Blofield, NR13 4JS

Proposal: Alteration of gable roof by raising ridge to allow for rooms in the roof. Erection of single storey front, side and rear extensions and provision of double garage.

#### **Application: 2025/3366**

Location: Norfolk Premier Golf, Yarmouth Road, Blofield, NR13 4JS

Proposal: Construction of new canopies above two existing Padel Courts Application

#### **Application: 20211844**

Location: Land Immediately South of Newstead Gardens, Blofield

Proposal: Erection of 21 dwellings (Outline) Planning

8. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (including 2020/0077)

### PROJECTS

9. To receive an update from our solicitors / NCC Children's Services regarding the Blofield Park land transfer to the Parish Council and the UKPN substation lease, and agree any necessary actions (EB)
10. To receive an update from the GNGB funding (EB)
11. To receive a Community Hub project update - including from the Hub Working Group and agree next actions (EB/SJS)
12. To receive an update on the architect plans and agree any necessary actions (EB/SD)

13. To receive an update from the NCC Children's Services, Early Years Learning & Childcare meeting on 3<sup>rd</sup> December, and the meeting with Blofield Preschool (EB/SJS/SD)
14. To receive an update on the Farman Field play funds, trim trail quotations and agree any necessary actions (WC)

### **FINANCE & GOVERNANCE**

15. To approve invoices for payment, note council funds, note payment #98 and review internal monthly checks (SO/SD)
16. To review the Community hub budget and agree any necessary actions (SO)
17. To note any further VAT consultant guidance and agree next actions (SO)
18. To approve Garden Guardian grounds maintenance quotations for 2026/27 within the parish (SO)
19. To review the Parish Council reserves position and agree any necessary actions (SO)
20. To agree the budget and recommendations for 2026/27 and set the precept figure (SO)
21. To receive an update on the Bus Shelter improvements grant funding request (EB)
22. To agree 'beyond the precept funding solutions' training (EB)

### **CORRESPONDENCE**

23. To consider reducing the height of the boundary hedge of Blofield Park (SJS)
24. To receive an update on the meeting with the Courthouse Management Committee and the review of the constitution agreement and agree next actions (EB/SJS)
25. To agree the DNS (domain) hosting changes to Anglian Internet with immediate effect (SO)
26. To agree quarterly meetings with NCC Highways Engineer (EB)
27. To receive an update on Marty's Marsh and the annual planning meeting, note the species list and agree any necessary actions (YB)
28. To receive an update on the Community Payback support (YB)
29. To receive an update from the Heathlands Management Committee meeting (YB)
30. To receive an update from the Margaret Harker Hall Management Committee meeting (SD)
31. To confirm meeting dates for 2026/27 (SO)
32. To receive the clerk's report and correspondence (SO/EB)
33. Items for the next agenda (SD)
34. To confirm the date of the next meeting of the Parish Council – Monday 12<sup>th</sup> January 2026 at 7:30pm at Blofield Courthouse
35. To resolve to pass a formal resolution (under the public bodies and admission to meetings act 1960) to exclude the press and the public for the remaining agenda items (SJS)
36. To note land ownership changes (EB)
37. To discuss commercially sensitive matters relating to the community hub and appointment of contractors (SO/EB)
38. To discuss clerk working hours (SJS)

*Sarah Osbaldeston* Parish Clerk 3 December 2025

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.