



# Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston  
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,  
Norwich, NR13 6DX Tel: 01603 270819 e-mail: [blofieldpc2@gmail.com](mailto:blofieldpc2@gmail.com)



You are invited to a Meeting of the Parish Council on Monday 8<sup>th</sup> November 2021 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

**Please note that this meeting will take place following COVID safety guidelines. If you wish to attend the meeting please contact the parish clerk at [blofieldpc@gmail.com](mailto:blofieldpc@gmail.com) before 12:00noon on the day of the meeting as there will be limited spaces available. A zoom code will be available if you would like to observe the meeting online.**

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 11<sup>th</sup> October 2021
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

### PLANNING

7. To consider feedback on any planning applications received subsequent to the publication of this agenda
  - 7.1. Application: 20211844  
Description: Erection of 21 dwellings (Outline)  
Location: Land immediately south of Newstead Gardens, Blofield
  - 7.2. Application: 20211917  
Description: Variation of Condition 2 of Planning Permission 20171386 to enable revised dwelling designs and siting details to 23 dwellings previously approved in 'Phase 1'  
Location: Land East of the Memorial Hall, Links Avenue, Brundall, NR13 5LL
  - 7.3. Application: 20211836  
Description Replacement of window  
Location: Blofield Courthouse, 28 Yarmouth Road, Blofield, NR13 4JU
  - 7.4. Application: 20211871  
Description: Single storey rear extension  
Location: 18 Danesbower Lane, Blofield, NR13 4LR
  - 7.5. Application: 20211949  
Description: Variation of condition 2 of planning permission 20201976  
Location: Yarmouth Road, Blofield, NR13 4LH  
ApplicationType: Removal/Variation of a condition (S73)
8. To note council comments submitted on planning application 20211411 regarding Hall Road soak away (SJS)

9. To consider feedback on any planning applications received subsequent to the publication of this agenda

## **PROJECTS**

10. To receive an update from NCC Childrens Services / Broadland District Council regarding the new school and agree any necessary actions (SJS)
11. To receive an update on Marty's Marsh, the ongoing maintenance plan and agree any necessary actions (SD)
12. To receive an update on the bridge project at Marty's Marsh and agree any necessary actions (SD)
13. To receive an update on the allotments and consider the pest control contract for 2022 (SD)
14. To receive an update on the Churchyard wall and Churchyard headstone signage (SO)
15. To receive an update on the Churchyard headstones and agree any further actions (SO/SD)
16. To review approve a self-closing mechanism for the churchyard gate (SO)
17. To receive an update on the Town Pit, consider quotations and agree necessary actions (SD)
18. To receive an update regarding courthouse full survey and agree any necessary actions (SO)
19. To receive an update on the courthouse window repairs and agree any necessary actions (SO)
20. To receive an update regarding the Country Park land linked to the 20171386 Memorial Hall Brundall development and agree next actions (SJS/SD)

## **FINANCE & GOVERNANCE**

21. To consider a small grant request from Blofield Tennis Club (SJS)
22. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
23. To consider website training for the deputy clerk (SJS)

## **UPDATES / CONSIDERATIONS**

24. To receive an update on the council meeting with the Blofield Fuel Charity (SJS)
25. To review and agree a revised parish partnership scheme bid for speed sign(s) for 2022/23 (SD)
26. To consider improving the circulation of the council newsletter and donations to Focal Point (SJS)
27. To consider the overflowing dog waste bin at Hemblington Hall Road / Mill Road crossroad junction (SO)
28. To receive an update on drainage and flooding in Blofield Heath (Blofield Corner Road) and agree any necessary actions (MM)
29. To note a meeting with the contractor for the Dualling of the A47 Blofield to North Burlingham and agree attendees (SJS)
30. To consider parking concerns around Blofield School and agree any necessary actions (PCB)
31. To consider a draft questionnaire and agree any necessary actions (SD)



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32. To consider a draft newsletter and agree any necessary actions (SJS)
33. To receive an update from the Margaret Harker Hall meeting (SD)
34. To receive an update on the designated funds application (SD)
35. To receive an update from the Local Authority Cluster meeting (SJS)
36. To receive the Clerk's Report & Correspondence (SO)
37. Other reports and items for the next agenda *for information only*
38. To note the date of the next Parish Council Meeting – Monday 6<sup>th</sup> December 2021 at 7:30pm at Blofield Courthouse
39. To note meeting dates for 2022 (SO)
40. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (SD)
41. To receive a staffing update, approve a new contract and agree any necessary actions (SJS)

*Sarah Osbaldeston*

Assistant Parish Clerk  
2 November 2021

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.