



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,  
Norwich, NR13 6DX Tel: 01603 270819 e-mail: [blofieldpc2@gmail.com](mailto:blofieldpc2@gmail.com) [blofieldpc@gmail.com](mailto:blofieldpc@gmail.com)



You are summoned to a Meeting of the Parish Council on Monday 7<sup>th</sup> November 2022 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 10<sup>th</sup> October 2022
6. To report on matters arising from the Minutes not on the Agenda: *for information only*
7. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (EB)
8. To receive an update on the Dawsons Way appeal (MM)

## PROJECTS

9. To receive an update on Marty's Marsh working party and consider a meeting to review winter tasks and cutting programme for 2023 (YB/EB)
10. To refine the Health and Safety documentation further and agree any necessary actions (YB/EB)
11. To receive an update on the Culvert project and consider quotations (EB/SJS)
12. To receive an update on the bridge project, agree grant funding requests and consider next actions (EB/YB)
13. To receive an update on Courthouse repointing works and cupola works and agree any necessary actions (EB)
14. To review gutter cleaning and repairs for the courthouse and agree any necessary actions (EB)
15. To consider future projects proposed by the working party meeting on 24<sup>th</sup> October 2022 and agree next actions (SJS)
16. To receive an update on the Country Park and agree any necessary actions (SJS/EB)

## FINANCE & GOVERNANCE

17. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
18. To consider a grant request to the Parish Partnership Scheme, NCC's Road Safety Community Fund (RSCF) and Andrew Proctor fund for the bridge (SJS)
19. To review grass cutting quotations for 2023 (SO)

20. To note received of CIL funds valued £5,571.35 (SO)

## UPDATES / CONSIDERATIONS

21. To receive an update on the A47 dualling meeting with Galliford Try (EB)
22. Consider Galiford Try volunteering availability within the parish (SJS)
23. To review and feedback comments on the LGA Model Councillor Code of conduct consultation (SO/EB)
24. To agree an ongoing maintenance solution for the churchyard gate (SJS)
25. To receive an update on Wyngates Area 1 site (SO/EB)
26. To receive a report on improvements around the parish and agree necessary actions (JS)
27. To consider draft wording for council support of residents' concerns regarding Dawsons Lane Culvert flooding (MM/SJS)
28. To receive an update on the 'warm hubs' initiative and agree any necessary actions (YB/SS)
29. To agree attendance at the Buckenham Wood proposal meeting (SJS)
30. To receive an update on the Cadent heads of terms document for the A47 (EB)
31. To receive an update on establishing a community speedwatch team (PC-B)
32. To agree movement of The Street noticeboard (SJS)
33. To receive an update from the recent headstone survey and agree any necessary actions (EB)
34. To receive an update from Heathlands Community Centre meeting (SJS)
35. To receive the Clerk's Report & Correspondence (SO)
36. Other reports and items for the next agenda *for information only*
37. To confirm the date of the next Parish Council Meeting – Monday 5<sup>th</sup> December 2022 at 7:30pm at Blofield Courthouse

*Sarah Osbaldeston*

Parish Clerk  
1 November 2022

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.