



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
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You are invited to a Meeting of the Parish Council on Monday 14th September 2026 at 7:30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and introduction to the meeting by the Vicechair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the agenda
4. Open Forum – for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council Meeting held on 10th August 2026
6. To report on matters arising from the Minutes not on the Agenda: *For information only*

7. PLANNING

Application: 2026/2341

Proposal: Demolition of conservatory and erection of new replacement single-storey rear extension; installation of roof lantern on flat roof

Location: Lynsley, The Street, Blofield, NR13 4JH

Application:2026/0834

Location: Norwich Camping & Leisure, 58, Yarmouth Road, Blofield, NR13 4JZ

Proposal: Erection of two storey café with external seating, 3 polytunnels, revised car parking and extension of site to include overflow carparking to the east and redesign of warehouse & service yard following planning permission 20222050.

Application:2026/0365

Location: Adj MacDonalds Yarmouth Road, Blofield

Proposal: proposed solar park and EV charging station including substation and battery storage with associated roadside services including a drive through café & 2 no cafes, erection of a retail unit, associated accesses, parking circulation spaces, landscaping, ecological enhancements and drainage infrastructure.

Application: 2025/3580

Proposal: Retrospective alteration of gable roof by raising ridge and eaves to allow for rooms in the roof, erection of single storey front, side and rear extensions, changes to boundary treatment, erection of outbuilding and new garage

Location: Blafelda, 24 Yarmouth Road, Blofield, NR13 4JS

8. To consider feedback on any planning applications received subsequent to the publication of this agenda, receive any planning updates and note the GNGB call for all sites documentation now available to the public (PC-B)

COMMUNITY HUB PROJECT

9. To note the community hub report and receive an update on planning conditions and agree any necessary actions (EB)
10. To receive an update on the appointment of a contractor and agree any necessary actions (EB)
11. To note the closure of Blofield Park playground during construction works (SD)

12. To agree any on site actions before work commences, a pre-meeting agenda and note the commencement date of building works (EB)
13. To agree to further develop the business plan for the community hub (SD)
14. To agree to further develop the Preschool lease (EB)

PARISH MATTERS

15. To receive an update on the allotment A47 works including the carpark and agree any actions (EB)
16. To receive an update on the bench installations at 'The Paddocks' on Blofield Corner Road and Farman Field (SO)
17. To note the removal of the pergola at Wyngates Area 1, note a donation of £150 to Brundall Men's Shed and consider a replacement item (SD)
18. To receive the footpath report and agree any necessary actions (YB)
19. To receive an update on Marty's Marsh working party BVCG works and agree any necessary actions (YB)
20. To receive an update on the fire damaged FP12 PROW bridge (EB)
21. To receive an update on the churchyard inspection and stonemason report and agree any necessary actions (EB)
22. To note the community award scheme proposal in principle (JS)

FINANCE & GOVERNANCE

23. To note all delegated decisions made since the July meeting (SO)
24. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
25. To review the Council's current reserves position (SO)
26. To note WIP insurance cover approved (SO)
27. To approve a Royal British Legion Poppy Wreath purchase and donation (SO)
28. To note the AGAR external audit report conclusion (SO)

OTHER

29. To note the Parish Partnership Scheme 2027/28 (SD)
30. To consider WIX & Website navigation recommendations and amendments (PCB/EB)
31. To receive the clerk's report and correspondence (SO/EB)
32. To receive an update from the Heathlands Management Committee meeting (YB)
33. To receive an update on the Courthouse Management Committee meeting & note the constitution papers circulated (JS/EB)
34. Items for the next agenda (SD/SO)
35. To confirm the date of the next Parish Council meeting Monday 12th October at 7:30pm at Blofield Courthouse
36. To resolve to pass a formal resolution (under the public bodies and admission to meetings act 1960) to exclude the press and the public for the remaining agenda items (SD)
37. To discuss commercially sensitive matters relating to the community hub and appointment of contractors (SO/EB)
38. To discuss staffing detail in confidence (SD)

Sarah Osbaldeston Parish Clerk 8th September 2026

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.