



# Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston

Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,  
Norwich, NR13 6DX Tel: 01603 270819 e-mail: [blofieldpc2@gmail.com](mailto:blofieldpc2@gmail.com)



You are invited to a Meeting of the Parish Council on Monday 17<sup>th</sup> January 2022 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

**Please note that this meeting will take place following COVID safety guidelines, face masks are mandatory. If you wish to attend the meeting please contact the parish clerk at [blofieldpc2@gmail.com](mailto:blofieldpc2@gmail.com) before 12:00noon on the day of the meeting as there will be very limited spaces available. Where possible the council would ask parishioners to join via zoom to observe the meeting online.**

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 11<sup>th</sup> October 2021
6. To approve the Minutes of the Parish Council meeting held on 8<sup>th</sup> November 2021
7. To approve the Minutes of the Parish Council meeting held on 6<sup>th</sup> December 2021
8. To report on matters arising from the Minutes not on the Agenda: *for information only*

### PLANNING

- 8.1. Application: 20212155  
Description: Variation of condition 2,8,9,12,13,15 of planning permission 20191377 changes to car park layout and pitch size  
Location: Land at Yarmouth Road, Postwick/Brundall
  - 8.2. Application: 20211493  
Description: the erection of 6 commercial units (within flexible use classes E(a), E(b) and E(c) and an adjacent solar park  
Location: Land to South of A47 and North of Yarmouth Road, Blofield
  - 8.3. Application: 20212205  
Description: rear and front extension  
Location: Alsendale, North Street, Blofield, NR13 4RH
9. To receive a Blofield Heath drainage report and agree any necessary actions (SJS)
  10. To consider feedback on any planning applications received subsequent to the publication of this agenda

### PROJECTS

11. To note the report from NCC Children's Services / Broadland District Council 6<sup>th</sup> December meeting and receive an update (EB/SD)
12. To receive an update on the Town Pit, consider quotations and agree necessary actions (SD)
13. To receive an update on Marty's Marsh and agree any necessary actions (SD/YB)
14. To receive an update on the bridge project at Marty's Marsh and agree any necessary actions (SD/SJS)
15. To receive an update on the churchyard PROW footpath 12 Parish Partnership works (EB)
16. To agree an alternative longer life bench plaque (EB)
17. To receive an update on the Courthouse planning application for window replacements (EB)
18. To receive an update regarding the Country Park land linked to the 20171386 Memorial Hall Brundall development (meeting 15<sup>th</sup> Dec 2021) and agree next actions (SJS/SD)

## **FINANCE & GOVERNANCE**

19. To agree an upgrade to email storage and consider a long term more robust solution (SO/SJS)
20. To consider no allotment rental increase for 2022/23 and consider allocation of a half plot for community use (SO)
21. To receive an update from Focal Point and consider funding and newsletter timing (SO)
22. To consider CAN Norfolk membership renewal Silver level (SO)
23. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
24. To agree transfer of the recent CIL income to BDC Parish Deposit Scheme (SO)
25. To receive an update on S106 funds from BDC (SO)
26. To note the solicitor costs for Wyngates land and agree any necessary actions (SO)

## **UPDATES / CONSIDERATIONS**

27. To consider Highways England Designated funds information requests and agree actions (SD)
28. To receive an update on the Heathlands Management Committee proposal regarding play equipment and agree any necessary actions (SJS)
29. To receive an update from the Courthouse Management Committee meeting (SS)
30. To receive an update on PROW footpath 7 concerns (SO)
31. To consider safety crossing requests within Blofield (PC-B)
32. To note a report from the Flooding and Local resilience webinar (MM)
33. To receive the Clerk's Report & Correspondence (SO)
34. Other reports and items for the next agenda *for information only*
35. To note the date of the next Parish Council Meeting – Monday 14<sup>th</sup> February 2022 at 7:30pm at Blofield Courthouse



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36. To consider cancellation of the Planning Parish Council Meeting Monday 31<sup>st</sup> January 2022 at 7:30pm at Blofield Courthouse
  37. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (SD)
  38. To receive a staffing update and agree any necessary actions (SJS)

*Sarah Osbaldeston*

Parish Clerk  
11 January 2022

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.