



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich
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You are invited to a Meeting of the Parish Council on Monday 24th March 2025 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 10th February 2025
6. To approve the Minutes of the Parish Council meeting held on 10th March 2025
7. To report on matters arising from the Minutes not on the Agenda: *for information only*
8. **PLANNING**
 - 8.1. Application: 2025/0779
Proposal: Demolition of barn and erection of a self-build, eco-friendly dwelling and associated works
Location: Beatrice House Garden Road Blofield Norfolk NR13 4JL
 - 8.2. Application: 2025/0795
Proposal: Single Storey rear extension
Location: The Forge Plantation Road Blofield Norfolk NR13 4PL
9. To consider feedback on any planning applications received subsequent to the publication of this agenda
10. To note planning update on 20200077 and any other planning applications (PC-B)

PROJECTS

11. To receive an update from NCC Children's Services meeting actions regarding site preparation and handover timeline and agree any necessary actions (EB)
12. To receive an update on the new access creation and planning permission conditions approval, hedge removal and approve next actions (EB)
13. To receive an update on the new community hub concept designs and meetings and agree next actions (SJS)
14. To receive an update regarding the forest school land at the community hub and agree any necessary actions (SD/SO)
15. To discuss outstanding tree works at Marty's Marsh and Blofield Churchyard and agree next actions (EB)
16. To discuss a business plan for the community hub and agree a councillor working group (SD)
17. To receive an update on the community hub planning requirements & Sports England position (EB)
18. To receive an update on the substation lease, ratify the UK Power Network access plan and agree next actions (EB)
19. To receive an update on EV chargers on the community hub site and agree next actions (EB/SJS)
20. To consider possible naming of the community hub site (SJS)

21. To receive an update on the Courthouse guttering and repointing repairs and agree next actions (SJS/EB)
22. To discuss the trim trail for Wyngates Area 3 and consider next actions (SD)

FINANCE & GOVERNANCE

23. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
24. To note historical invoice for culvert work / eel tiles and approve payment (SO)
25. To agree a donation to Blofield School for water costs / caretaker time and agree Heras fencing checks (SO)
26. To note appointment of FMG Consulting for cost of £1,000 to obtain running costs of a preschool / community hub space (EB)
27. To consider membership renewal with NALC or NPTS (SO)
28. To consider a small grants funding request from East Anglian Air Ambulance (SO)
29. To agree a meeting with County Councillor Andrew Proctor to share the community hub and preschool plans to date and understand if there is any funding available (SO)
30. To consider an Awards for All National Lottery Grant towards the community hub (SD)
31. To note receipt of a Parish Partnership 2025/26 award for 50% funding (up to £4,285.50) towards the entrance to the new community hub site (SD)
32. To receive an update from the Reve Educational Foundation / Blofield Relief-In-Need Charity (SO)

CORRESPONDENCE

33. To receive an update from the Blofield Allotment Association / Parish Council quarterly meeting and agree necessary actions (EB/SD)
34. To consider a further asbestos review at Blofield Courthouse (EB)
35. To receive an update on Marty's Marsh and agree any necessary actions (YB)
36. To discuss the tidying of PROW FP4 parallel to the A47 (YB)
37. To discuss a repair to The Street, Blofield brick bus shelter roof (SJS)
38. To note and discuss the gate added to the boundary of the school fencing onto Wyngates Area 3 land (EB)
39. To consider locations for three oak tree saplings in the parish (YB)
40. To receive an update from the Heathlands management committee meeting (YB/SD)
41. To receive an update from the Courthouse management committee (JS)
42. To receive an update from the Margaret Harker Hall management committee meeting (SD)
43. To receive an update from the LA Cluster meeting & note the next meeting date (JS)
44. To receive the Clerk's Report & Correspondence (SO)
45. Items for next agenda (SD)
46. To confirm the date of the next Meeting of the Parish Council – Monday 28th April 2025 at 7:30pm at Blofield Courthouse
47. To resolve to pass a formal resolution (under the public bodies and admissions to meetings act 1960) to exclude the press and the public for the remaining agenda items (SD)
48. To discuss the clerks annual review (SJS)

Sarah Osbaldeston Parish Clerk 18th March 2025

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.