



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
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You are invited to the Annual Parish Council Meeting (APCM) on Monday 18th May 2026 at 7.00pm at Blofield Courthouse for the purpose of transacting the following business. This will be followed by the Parish Council meeting commencing as soon as this agenda is complete.

Agenda

1. Welcome and Introduction to the meeting (SJS)
2. Election of Chair
3. Election of Vice Chair
4. To accept apologies for absence
5. To remind all councillors to review the LGA Code of Conduct
6. Election of two planning leads
7. **TO CONSIDER APPOINTING VILLAGE HALL REPRESENTATIVES IF REQUIRED**
 - 7.1. One Margaret Harker Hall representative
 - 7.2. One/Two Heathlands Community Centre representatives
8. To appoint the Parish Council representative trustee for Heathlands Community Centre (must be a parish councillor/clerk)
9. To appoint the Parish Council representative trustee for Margaret Harker Hall (must be a parish councillor/clerk)
10. Two members of the Court House management committee
11. To appoint a community project working group, 2026/27
12. To appoint a Council flood representative
13. **APPOINTMENT OF COUNCIL REPRESENTATIVES:**
 - 13.1. To note and appoint Blofield Fuel Charity trustees as required
 - 13.2. To note the Reve Foundation and Relief-in-Need parish appointed charity trustees to serve until May 2028 (a councillor / clerk / parishioner)
 - 13.3. Appointment of two tree wardens
 - 13.4. Appointment of two footpaths wardens
 - 13.5. Appointment of two Allotment representatives attending the BAA/Council working party
 - 13.6. Appointment of two Local Authority Cluster representatives
 - 13.7. Appointment of a Blofield Churchyard representative
 - 13.8. Appointment of Marty's Marsh representatives
 - 13.9. Appointment of Farman Field representatives
14. **FINANCE APPOINTMENTS:**
 - 14.1. Election of a Finance Chair
 - 14.2. To appoint finance working party and data protection working party members
 - 14.3. To appoint an internal 'finance control' from the Council (to check finances)
 - 14.4. To approve cheque signatories and three online authorisers, together with BDC deposit scheme authorisation
 - 14.5. To consider any additional roles to appoint
15. **CLOSE THE MEETING**