



# Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston

Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,  
Norwich, NR13 6DX Tel: 01603 270819 e-mail: [blofieldpc2@gmail.com](mailto:blofieldpc2@gmail.com)



You are invited to a Meeting of the Parish Council on Monday 6<sup>th</sup> December 2021 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

**Please note that this meeting will take place following COVID safety guidelines. If you wish to attend the meeting please contact the parish clerk at [blofieldpc@gmail.com](mailto:blofieldpc@gmail.com) before 12:00noon on the day of the meeting as there will be limited spaces available. A zoom code will be available if you would like to observe the meeting online.**

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. To note Mary Moxon's continued service as a parish councillor (SO)
5. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
6. To approve the Minutes of the Parish Council meeting held on 8<sup>th</sup> November 2021
7. To report on matters arising from the Minutes not on the Agenda: *for information only*

### PLANNING

8. To consider feedback on any planning applications received subsequent to the publication of this agenda
  - 8.1. Application: 20212035  
Description: Single storey rear extension  
Location: Portside, Bullies Way, Blofield, NR13 4QW
  - 8.2. To note Application: 20212065  
Description: Tree works to TPO trees  
Location: 82 Mill Road, Blofield, NR13 4QS
9. To note comments on the drainage engineer feedback for planning application 20211717 Dawsons Lane Blofield (PCB)
10. To consider feedback on any planning applications received subsequent to the publication of this agenda

### PROJECTS

11. To receive an update from NCC Childrens Services / Broadland District Council regarding the new school and agree any necessary actions (SJS)
12. To receive an update on Marty's Marsh, the ongoing maintenance plan and agree any necessary actions (SD/YB)

13. To receive an update on the bridge project at Marty's Marsh and agree any necessary actions (SD)
14. To receive an update on the Churchyard wall and Churchyard headstone signage (EB)
15. To receive an update on the Churchyard headstones and agree any further actions (SO)
16. To receive an update on the Courthouse planning application (SO)
17. To review approve a self-closing mechanism for the churchyard gate (EB/SD)
18. To receive an update on the Town Pit, consider quotations and agree necessary actions (SD)
19. To receive an update regarding the Country Park land linked to the 20171386 Memorial Hall Brundall development and agree next actions (SJS/SD)

## **FINANCE & GOVERNANCE**

20. To agree the budget and recommendations for 202223 and set the precept figure (SO)
21. To note urgent laptop updates / upgrades expenditure made and agree any further expenditure (SO)
22. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
23. To consider a repair to the wooden churchyard gate (YB)
24. To note CIL spend guidance from Broadland District Council and agree transfer of the recent CIL income (SO)
25. To consider an increase in solicitor costs for Wyngates land and agree any necessary actions (SO / SJS)

## **UPDATES / CONSIDERATIONS**

26. To note a parishioners concerns over the grass length of the verges on Yarmouth Road / Lingwood Road and agree any necessary actions (SJS)
27. To consider a request for metal detecting on Parish land (EB)
28. To consider a request from the courthouse management committee regarding their car park (SJS)
29. To receive an update on Wyngates land box hedging (SO)
30. To receive an update from the National Highways / Blofield Parish Council meeting (SJS)
31. To consider a parishioner request regarding town pit boundary trees (SD/MM)
32. To consider a parking flyer in conjunction with Blofield School (PCB)
33. To receive an update on bench repairs and agree any necessary actions (EB)
34. To consider a proposal from Heathlands Management Committee regarding play equipment (SJS)
35. To receive an update from the Margaret Harker Hall meeting (SD)
36. To note parishioners ongoing concerns regarding speeding within the parish (SO)
37. To receive the Clerk's Report & Correspondence (SO)
38. Other reports and items for the next agenda *for information only*



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39. To note the date of the next Parish Council Meeting – Monday 17<sup>th</sup> January 2022 at 7:30pm at Blofield Courthouse
40. To note the date of the next Planning Parish Council Meeting – Monday 31<sup>st</sup> January 2022 at 7:30pm at Blofield Courthouse
41. To note meeting dates for 2022 (SO)
42. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (SD)
43. To receive a staffing update following the job evaluation and agree any necessary actions (SJS)

*Sarah Osbaldeston*

Assistant Parish Clerk  
1 December 2021

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.