



Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,
Norwich, NR13 6DX Tel: 01603 270819 e-mail: blofieldpc2@gmail.com



You are invited to a Meeting of the Parish Council on Monday 11th October 2021 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Please note that this meeting will take place following COVID safety guidelines. If you wish to attend the meeting please contact the parish clerk at blofieldpc@gmail.com before 12:00noon on the day of the meeting as there will be limited spaces available. A zoom code will be available if you would like to observe the meeting online.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 13th September 2021
6. To approve the Minutes of the Planning Parish Council meeting held on 27th September 2021
7. To report on matters arising from the Minutes not on the Agenda: *for information only*

PLANNING

8. To consider feedback on any planning applications received subsequent to the publication of this agenda

PROJECTS

9. To receive an update from NCC Childrens Services / Broadland District Council regarding the new school and agree any necessary actions (SD)
10. To receive an update on Marty's Marsh and agree any necessary actions (SD)
11. To consider a review of ongoing maintenance at Marty's Marsh (SD/YB)
12. To receive an update on the bridge project at Marty's Marsh and agree any necessary actions (SD)
13. To receive an update on the Churchyard and faculty requests (SO)
14. To review approve a self-closing mechanism for the churchyard gate (SO)
15. To receive an update regarding courthouse asbestos survey, full survey and window repairs and agree any necessary actions (SO)
16. To receive an update regarding the Country Park land linked to the 20171386 Memorial Hall Brundall development and agree next actions (SD/YB)

FINANCE & GOVERNANCE

17. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
18. To note the receipt of the AGAR form for the financial year to 31/3/2021 and agree any necessary actions (SO)
19. To consider an alteration the Martyrs' Marsh lecterns (SD)
20. To consider SAM sign costings and agree any necessary actions (SD)
21. To consider a job evaluation quotation from NPTS (SD)

UPDATES / CONSIDERATIONS

22. To consider a new location for the Blofield Post Office bench and the noticeboard (SD)
23. To consider a location and presentation for the Memorial Token (SD)
24. To consider improving the circulation of the council newsletter and donations to Focal Point (SD)
25. To note a Blofield Heath bench report and agree any necessary actions (SO)
26. To consider any action regarding overnight parking in the parish (SO)
27. To receive an update on highways entrances from the 'old school site' and agree any necessary actions (SD)
28. To receive an update on the Town Pit and agree necessary actions (SD)
29. To receive an update from the Highways England Designated Funds team (SD)
30. To consider Parish Partnership Scheme bids for 2022/23 (PC-B)
31. To receive an update on the Blofield and Brundall Good Neighbour Scheme (YB)
32. To receive an update on the Men's Sheds project (SD)
33. To consider a request to clear the PROW footpath 10 and agree any necessary actions (SD/YB)
34. To receive a report on Defibrillators in the parish (SD)
35. To receive the Clerk's Report & Correspondence (SO)
36. Other reports and items for the next agenda *for information only*
37. To note the date of the next Parish Council Meeting – Monday 8th November 2021 at 7:30pm at Blofield Courthouse
38. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (SD)
39. To receive a staffing update and agree any necessary actions

Sarah Osbaldeston

Assistant Parish Clerk
5th October 2021

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.