



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich  
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You are invited to a Meeting of the Parish Council on Monday 12<sup>th</sup> February 2024 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To consider a request from Joseph Scholes for a six-month sabbatical from the parish council (SJS)
4. To receive Declarations of Interest and requests for dispensation on items on the Agenda
5. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
6. To approve the Minutes of the Parish Council meeting held on 15<sup>th</sup> January 2024
7. To report on matters arising from the Minutes not on the Agenda: *for information only*
8. **PLANNING**
  - 8.1. Application: 2024/0169  
Proposal: Construction of oak framed two bay car shelter (Retrospective)  
Location: 6 Library Close, Blofield, Norfolk NR13 4SH
  - 8.2. Application: 20240203  
Proposal: Single storey rear extension with pitched roof  
Location: Lyndale, Woodbastwick Road, Blofield, Norfolk NR13 4AB
  - 8.3. Application: 20240298  
Proposal: Two storey rear extension and front porch  
Location: 29 Danesbower Close, Blofield, Norfolk NR13 4LR
  - 8.4. Application: 2024/0235  
Proposal: Single storey rear extension and alterations to the front porch  
Location: The Paddocks, 11 Stocks Lane, Blofield, Norfolk NR13 4JZ
  - 8.5. Application: 2024/0270  
Proposal: Single storey rear extension  
Location: 5 Pound Lane, Blofield, Norfolk NR13 4NB
  - 8.6. Application: 2023/3682 – further comments  
Proposal: Variation of conditions 2 & 3 of 20230128 - (2) variation of design, internal layout and re-orientation of dwelling on site (3) - material schedule  
Location: Clarks Loke House, Clarks Loke, Blofield, Norfolk NR13 4QU
  - 8.7. Application: 2024/0028 – further comments  
Proposal: Detached double garage  
Location: 5 Stocks Lane, Blofield, Norfolk NR13 4JY
9. To consider feedback on any planning applications received subsequent to the publication of this agenda (EB)

10. To receive an update on the Yarmouth Road missing footpath, Woodbastwick Road missing footpath and other planning matters and agree next actions (MM/EB)
11. To ratify second comments submitted on planning application 2023/3461 Doggy Day Care (EB)

## **PROJECTS**

12. To receive an update on the installation of the Margaret Harker Hall and Heathlands Playgrounds and agree any necessary actions (EB)
13. To receive an update on the council planning application for the 'old school site' (2023/3727) and agree any necessary actions (EB)
14. To receive an update on the feasibility study and community survey and agree next actions (SJS)
15. To receive an update on the bridge project and agree next actions (EB/YB)
16. To consider quotations for the churchyard wall repairs, funding options and agree next actions (SJS/EB)

## **FINANCE & GOVERNANCE**

17. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
18. To consider arboricultural quotations for tree works on old school site to allow play equipment installation (EB)
19. To consider a funding request from Heathlands Community Centre for financial support with their car park extension (SJS)

## **CORRESPONDENCE**

20. To receive an update on Plantation Road improvements in relation to the new / old school sites (EB)
21. To consider correspondence from NCC Highways regarding changes to the Kings Head junction and agree a response (SJS)
22. To receive an update on a meeting regarding a footpath from Blofield to Blofield Heath (SJS)
23. To note concerns of parishioners regarding dropped curbs on Plantation Road and agree any necessary actions (SJS)
24. To note speeding concerns on Woodbastwick Road, discuss the setup of speed watch and the reallocation of the installation of the portable speed signs (SJS)
25. To receive an update on Marty's Marsh, update on tree works and agree any necessary actions (YB)
26. To consider a defibrillator request at Norwich Camping and Leisure, and review locations near the 'old school site' (SJS/EB)
27. To consider communication of the public consultation, and play equipment installation (SJS)
28. To note eel pass meeting notes and agree any necessary actions (YB/EB)
29. To receive an update on the A47 allotments works and note the Cadent legal correspondence (EB)
30. To agree a meeting with the MHH to discuss their vacancies (SD)
31. To note the courthouse management committee minutes and agree any necessary actions (SJS)
32. To receive an update from the Town and Parish Forum on 6<sup>th</sup> February (MM)
33. To consider any repairs to the Wyngates gate (SJS)
34. To receive an update from the Local Authority Cluster meeting on 16<sup>th</sup> January 2024 (SJS)
35. To receive the Clerk's Report & Correspondence (SO)
36. Items for next agenda (SJS)
37. To confirm the date of the next Parish Council Meeting – Monday 11<sup>th</sup> March 2024 at 7:30pm at Blofield Courthouse
38. To confirm the date of the Annual Meeting of the Parish – Thursday 14<sup>th</sup> March 2024 at 7:30pm at Blofield Courthouse



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39. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (SJS)
40. To receive a staffing annual review update and agree any necessary actions (SJS)

*Sarah Osbaldeston* Parish Clerk 7 February 2024

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.