



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich
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You are invited to a Meeting of the Parish Council on Monday 12th January 2026 at 7:30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and introduction to the meeting by the Vice-Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the agenda
4. Open Forum – for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council Meeting held on 10th November 2025
6. To approve the Minutes of the Parish Council Meeting held on 8th December 2025
7. To report on matters arising from the Minutes not on the Agenda: *For information only*

PLANNING

8. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (including 2020/0077 and 2025/3580)

PROJECTS

9. To review **Community Hub Project** updates and progress reports and agree necessary actions
 - a. UK Power Network lease and land transfer from NCC
 - b. Design Team Meetings
 - c. GNGB Funding
 - d. Other funding applications
 - e. Cost Forecasts
 - f. Additional Costs / Finances
 - g. Insurance
 - h. Planning Application
 - i. Preschool
 - j. Community Engagement
 - k. Site Security and H&S
 - l. Play Park and Grounds
 - m. Other
10. To receive an update on the Farman Field play trim trail quotations and agree any necessary actions (WC)

FINANCE & GOVERNANCE

11. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
12. To review the Community hub budget and agree any necessary actions (SO)
13. To consider a Garden Guardian grounds maintenance quotation for 2026/27 for Blofield Park hedges and grass (SO)
14. To note insurance requirements for Blofield Park and agree necessary actions (SO)
15. To receive an update on the Bus Shelter improvements, grant funding request (EB)

CORRESPONDENCE

- 16.** To receive an update on Marty's Marsh, consider quotation for 'slubbing' out the ditch and agree any necessary actions (YB)
- 17.** To receive an update on the FP4 public right of way and agree any actions (EB)
- 18.** To note further roadworks planned for Yarmouth Road / Cucumber Lane and discuss any necessary actions (EB)
- 19.** To consider water signage at Town Pit / Marty's Marsh (SO)
- 20.** To receive an update from the Police & Crime Commissioner meeting (YB)
- 21.** To consider parishioner requests for a zebra crossing on Yarmouth Road (EB)
- 22.** To receive an update from the Heathlands Management Committee meeting (YB)
- 23.** To receive an update from the Margaret Harker Hall Management Committee meeting (SD)
- 24.** To confirm meeting dates for 2026/27 (SO)
- 25.** To receive the clerk's report and correspondence (SO/EB)
- 26.** Items for the next agenda (SD)

- 27.** To confirm the date of the next meeting of the Parish Council – Monday 9th February 2026 at 7:30pm at Blofield Courthouse
- 28.** To resolve to pass a formal resolution (under the public bodies and admission to meetings act 1960) to exclude the press and the public for the remaining agenda items (SJS)
- 29.** To discuss commercially sensitive matters relating to the community hub and appointment of contractors (SO/EB)

Sarah Osbaldeston Parish Clerk 6 January 2026

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.