



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,
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You are invited to a Meeting of the Parish Council on Monday 19th June 2023 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
 2. To consider apologies for absence
 3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
 4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
 5. To approve the Minutes of the Parish Council meeting held on 22nd May 2023
 6. To approve the Annual Parish Council Minutes of the Parish Council meeting held on 22nd May 2023
 7. To report on matters arising from the Minutes not on the Agenda: *for information only*
 8. **PLANNING**
 - 8.1. Application: 2023/1469
Description: Variation on Condition 2 of 20211140 - Proposed porch to front elevation and extension of garage width to create enlarged parking
Location: Little Acre Garden Road Blofield Norfolk NR13 4JL
 - 8.2. Application: 2023/0173 & 2023/1086
Location: The Conifers, Garden Road, Blofield, Norwich, NR13 4JL
Confirmation of comments on these applications
 9. To approve comments submitted on planning application 20221088 (EB)
 10. To consider feedback on any planning applications received subsequent to the publication of this agenda (EB)
 11. To receive planning updates (MM)
- PROJECTS**
12. To receive an update from NCC CS regarding the school planning application at planning committee on the 21st July 2023 and approve attendance (SJS/EB)
 13. To receive an update on the bridge project and agree next actions (EB)
 14. To receive an update on the Culvert project and agree any necessary actions (EB)
 15. To receive an update on Courthouse cupola works, approve guttering solution and agree any necessary actions (EB)
 16. To receive Courthouse gutter repair quotations and agree any necessary actions (EB)
 17. To receive an update on the churchyard wall quotations and agree next actions (EB)

18. To approve the transfer of Wyngates Area 3 from BDC to NCC (& associated paperwork), ratify the red line land boundary and agree any necessary actions (SO/EB)
19. To review and consider Heads of Terms document (re old school site) and receive an update on legal matters and approve any necessary actions (EB)
20. To receive an update on the designated funds play equipment National Highways project and agree next actions (SD/EB)
21. To receive an update on the playground tender process and appoint a working group for review (SD)
22. To approve an additional meeting date for Monday 10th July to review the playground tenders (SO)
23. To receive an update on the community hub project, approve a topographical survey, ecological survey and approve appointment of a planner (SD)
24. To appoint Will Crane as the Wyngates project lead (SJS)

FINANCE & GOVERNANCE

25. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
26. To consider this year's annual treatment of the wooden street furniture (SO)
27. To approve an application to the Pride of Place fund for feasibility/capital funding for the community hub (SO)
28. To approve the appointment of Wellers Hedleys & associated costs for the transfer of the old school site (EB)
29. To consider any compensation requests for National Highways regarding the A47 dualling (SO)

UPDATES / CONSIDERATIONS

30. To receive an update from the Allotments AGM and an update following the quarterly inspection and site meeting (SD/EB)
31. To receive an update from Marty's Marsh, consider a bench request and agree any necessary actions (YB)
32. To approve attendees to the Ordinary water course review and flood awareness/preparedness project information meeting (SJS)
33. To receive an update from the courthouse management committee meeting, approve a cycle rack and receive an update regarding the Judges Room cracks (SJS/EB)
34. To receive an update from Galliford Try and confirmation of the draft A47 dualling red line boundary on the allotments and agree next actions (EB)
35. To discuss parking on The Street in Blofield and agree any necessary actions (SJS)
36. To consider a letter to Saffron Housing regarding priority allocations for their housing (WC)
37. To receive an update from the Town and Parish Forum (MM)
38. To receive the Clerk's Report & Correspondence (SO)
39. Other reports and items for the next agenda *for information only*
40. To confirm the date of the next Parish Council Meeting – Monday 31st July 2023 at 7:30pm at Blofield Courthouse



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41. To resolve to pass a formal resolution (under the public bodies and admissions to meetings act 1960) to exclude the press and the public for the remaining agenda items (SJS)
42. To approve overtime hours where required for both clerks (SJS)

Sarah Osbaldeston Parish Clerk 14 June 2023

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.