



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich  
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You are invited to a Meeting of the Parish Council on Monday 4<sup>th</sup> December 2023 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
  2. To consider apologies for absence
  3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
  4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
  5. To approve the Minutes of the Parish Council meeting held on 6<sup>th</sup> November 2023
  6. To report on matters arising from the Minutes not on the Agenda: *for information only*
  7. **PLANNING**
    - 7.1. Application: 2023/3277  
Proposal: Extension of garage at rear  
Location: Pinnacle House, 20 Dansbower Lane, Blofield, Norfolk, NR13 4LP
  8. To consider feedback on any planning applications received subsequent to the publication of this agenda (EB)
  9. To receive an update on the Hall Road/Woodbastwick Road footpath extension (EB)
  10. To receive an update on the Dawsons Way planning appeal, other applications and agree next actions (MM)
- PROJECTS**
11. To receive an update on the installation of the Margaret Harker Hall and Heathlands Playgrounds and agree any necessary actions (EB)
  12. To approve the planning application for the 'old school site', confirm play equipment item for older children and agree any necessary actions (EB)
  13. To receive an update on the feasibility study and community survey and agree next actions (SJS)
  14. To receive an update on the bridge project and Norfolk Wildlife Services meeting, and agree next actions (EB/YB)
  15. To review churchyard wall quotations and agree next actions (EB)
- FINANCE & GOVERNANCE**
16. To consider a funding request from Heathlands Community Centre for surfacing under the table tennis table (SJS)
  17. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
  18. To agree the budget and recommendations for 2024/25 and set the precept figure (SO)

19. To consider a donation of drinks to the library (SJS/SO)

## **CORRESPONDENCE**

20. To receive an update from Galliford Try, review position on required legal documentation and agree next actions (EB)
21. To receive an update on the Cadent / Galliford Try allotment works / tracks, and agree any necessary actions (EB)
22. To agree the relocation of the 4 heritage apple trees on the allotment site (SO)
23. To receive update on Allotment Inspection and BAA and BPC quarterly meeting (EB/SD)
24. To review quotations for pest control for the allotments for the following year (EB/SO)
25. To review the Wyngates Area 3 hedge and maintenance quotations and agree any necessary actions (SD)
26. To receive an update on Marty's Marsh, Marty's Marsh Management plan meeting, signage and agree any necessary actions (YB)
27. To receive an update from the Blofield Courthouse Management Committee meeting (SO)
28. To consider applying for a Golden Orchard Trees grant (SD)
29. To consider a clean-up and Bloom Pride in Place application (SJS)
30. To receive an update from the Town and Parish Forum (MM)
31. To note council biodiversity actions (SO)
32. To agree attendance at the next Local Authority Cluster meeting on 16<sup>th</sup> January 2024 (SJS)
33. To receive the Clerk's Report & Correspondence (SO)
34. Items for next agenda (SJS)
35. To note the meeting dates for 2024/25 (SO)
36. To confirm the date of the next Parish Council Meeting – Monday 15<sup>th</sup> January 2024 at 7:30pm at Blofield Courthouse

*Sarah Osbaldeston* Parish Clerk 28 November 2023

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.