



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
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You are summoned to a Meeting of the Parish Council on Monday 31st July 2023 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 19th June 2023
6. To approve the Minutes of the Parish Council meeting held on 10th July 2023
7. To report on matters arising from the Minutes not on the Agenda: *for information only*
8. **PLANNING**
 - 8.1. Application: 2023/2013
Proposal: Detached garage to the front
Location: The Conifers Garden Road Blofield Norfolk NR13 4JL
9. To consider feedback on any planning applications/planning matters received subsequent to the publication of this agenda (EB)
10. To receive an update on the Hall Road/Woodbastwick Road footpath extension (EB)
11. To receive an update on the Dawsons Way planning appeal and agree next actions (MM)

PROJECTS

12. To receive an update on the Wyngates Area 1 & 2 land transfer (EB)
13. To note planning approval for the new school and agree any necessary actions (SD/EB)
14. To approve the Heads of Terms document and contract for the old school site, receive an update on legal matters and approve any necessary actions (EB)
15. To receive an update on the Designated Funds National Highways funding bid (EB)
16. To receive an update on the community hub project, consider a topographical survey, ecological survey and consider appointment of a planner/architect as required (SD)
17. To receive an update on the bridge project planning requirements, ongoing footpath works and agree next actions (EB)
18. To receive an update on the Culvert eel amendments (EB)
19. To receive an update on Courthouse cupula works and agree any necessary actions (EB)

20. To receive an update on the Courthouse gutter repairs and agree any necessary actions (EB)
21. To review churchyard wall quotations and essential guidance for the churchyard wall area and agree next actions (EB)
22. To review Wyngates Area 3 trim trail plans and consider next actions (WC)

FINANCE & GOVERNANCE

23. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
24. To note a successful grant request for £500 from our District Councillor Paul Newstead for a new bench for the new community hub site (EB)
25. To receive an update on the feasibility study quotations and agree next steps (SO)
26. To approve Sarah Dhesi training course on Excel and Word (SO)

CORRESPONDENCE

27. To receive a further update from the quarterly allotment inspection and site meeting (SD/EB)
28. To receive an update from Marty's Marsh, note the bench location and donation and agree any necessary actions (YB)
29. To consider parish partnership funding bids for 2024/25 (SD)
30. To receive an update from the Ordinary water course review and flood awareness/preparedness project information meeting and agree next actions (MM/YB/EB)
31. To receive an update from the courthouse management committee meeting, approve a cycle rack location and agree audio repairs and any necessary actions (SJS/EB)
32. To receive an update from Galliford Try and confirmation of the draft A47 dualling red line boundary on the allotments and agree next actions (EB)
33. To receive an update following the meeting with NCC highways (SD)
34. To consider the relocation of the waste bin sited on Wyngates area 3 (SO)
35. To receive an update from the Neighbourhood Plan Network Meeting (PC-B/MM)
36. To receive an update on the Heronsgate development bins and agree next actions (SJS)
37. To receive an update from the Margaret Harker Hall AGM (SD)
38. To consider ways to support the vulnerable and elderly within the parish (SJS)
39. To receive an update from the Town and Parish Forum (MM)
40. To receive an update from the recent Local Authority Cluster meeting, agree hosting on the 12th September and agree any actions (SJS)
41. To receive the Clerk's Report & Correspondence (SO)
42. To confirm the date of the next Parish Council Meeting – Monday 11th September 2023 at 7:30pm at Blofield Courthouse

Sarah Osbaldeston Parish Clerk 24 July 2023

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.