



Blofield Parish Council

Chair – Stuart Smith Clerk to the Council – Sarah Osbaldeston and Melanie Eversfield
Blofield Parish Council, 19 Willow Close, Brundall,
Norwich, NR13 5PZ Tel: 01603 712943 e-mail: blofieldpc@gmail.com



You are invited to a Meeting of the Parish Council on Monday 13th September 2021 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Please note that this meeting will take place following COVID safety guidelines. If you wish to attend the meeting please contact the parish clerk at blofieldpc@gmail.com before 12:00noon on the day of the meeting as there will be limited spaces available. A zoom code will be available if you would like to observe the meeting online.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 9th August 2021
6. To report on matters arising from the Minutes not on the Agenda: *for information only*

PLANNING

7. To consider council feedback on planning applications received from Broadland District Council including:
 - 7.1. Application: 20211571
Rear extension and revised access from public highway including internal and external alterations
Location: Minns Farm, Ranworth Road, Blofield, NR13 4PW
 - 7.2. Application: 20211583
Extension to existing dwelling
Location: 8 St Andrews Close, Blofield, NR13 4JX
 - 7.3. Application: 20200077
Erection of 4 dwellings & associated works (reserved matters appearance, scale, layout and landscaping) including surface water drainage. Discharge of Condition 7 Phasing of application 20161588
Location: Field South of Heathlands, Woodbastwick Road, Blofield, NR13 4QH
 - 7.4. Application: 20211486
Proposed rear single storey extension -
Location: The Old Stables, 6 Field Lane, Blofield, NR13 4RP
 - 7.5. Application: 20211483
Erection of single storey side extension of double garage for storage and single storey building for home office, guest bedroom, home gym, art studio with kitchenette and shower room
Location: Blythfield House, Shack Lane, Blofield, NR13 4DP
 - 7.6. To consider further comments for the Appeal for Land South of Yarmouth Road, Blofield, NR13 4LQ - Erection of 1no. dwelling with associated garden and parking - Appeal Ref: APP/K2610/W/21/3272395

8. To consider feedback on any planning applications received subsequent to the publication of this agenda

PROJECTS

9. To receive an update from NCC Childrens Services / Broadland District Council regarding the new school and agree any necessary actions (SJS)
10. To receive a legal update on the transfer of Wyngates land and agree any necessary actions, if any (ME)
11. To review the red line boundary proposed by NCC Childrens Services and agree a site visit (SD/SJS)
12. To receive an update on Marty's Marsh and agree any necessary actions (ME)
13. To receive an update on the bridge project and agree any necessary actions (SD)
14. To review quotations for gates on footpath 12 at the churchyard boundary (ME)
15. To receive an update on the Churchyard Wall repairs and agree a new quotation (ME)
16. To receive an update regarding courthouse asbestos survey, full survey and window repairs and agree any necessary actions (ME)
17. To receive an update regarding the Country Park land linked to the 20171386 Memorial Hall Brundall development and agree next actions (SD/SJS)
18. To receive an update from the NCC Highways meeting (SD/SJS)

FINANCE & GOVERNANCE

19. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
20. To note adjustments to the AGAR form for the financial year to 31/3/2021 (SO)
21. To agree the purchase of a mobile phone for the parish council (SJS)

UPDATES / CONSIDERATIONS

22. To receive an allotments update following quarterly meeting and site inspection (ME)
23. To further consider a doctor's surgery 'thank you' gift (SJS)
24. To receive an update from the MHH meeting 25th August 2021 (SD)
25. To note parishioners concerns over bus parking on Woodbastwick Road opposite the Tamarind Restaurant (SO)
26. To receive an update on the Norfolk Strategic Flood Alliance and agree any actions (ME)
27. To receive an update on the Queens Jubilee celebration ideas (JS)
28. To review correspondence from Highways England regarding PROW footpath 7 (YB)
29. To note meeting for a proposed Brundall and Blofield Mens Shed and agree attendance (SJS)
30. To note a revised footpath report and agree any necessary actions (YB)



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31. To consider any further actions to stop bus shelter graffiti (BB)
32. To agree cancellation of the October and November planning meetings (SO)
33. To receive the Clerk's Report & Correspondence (ME)
34. Other reports and items for the next agenda *for information only*
35. To note the date of the next Parish Council planning meeting – Monday 27th September 2021 at 7:30pm at Blofield Courthouse
36. To note the date of the next Parish Council Meeting – Monday 11th October 2021 at 7:30pm at Blofield Courthouse
37. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (SJS)
38. To receive a staffing update and agree any necessary actions

Sarah Osbaldeston

Assistant Parish Clerk
8th September 2021

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.