



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,
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You are invited to a Meeting of the Parish Council on Monday 24th April 2023 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
 2. To consider apologies for absence
 3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
 4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
 5. To approve the Minutes of the Parish Council meeting held on 13th March 2023
 6. To approve the Minutes of the extra Parish Council meeting held on 5th April 2023
 7. To report on matters arising from the Minutes not on the Agenda: *for information only*
 8. **PLANNING**
 - 8.1. Application: 20220211
Description: Single storey front extension including new garage, single and 1 ½ storey side/rear extension creating annexe accommodation.
Location: Aldwin, Woodbastwick Road, Blofield, Norwich, NR13 4QH
 - 8.2. Application: 2023/0892
Description: dropped kerb to allow access to driveway
Location: Clarence Cottage, 37 Mill Road, Blofield, Norfolk NR13 4QS
 9. To consider feedback on any planning applications received subsequent to the publication of this agenda (EB)
 10. To receive planning updates (MM)
- PROJECTS**
11. To receive an update from NCC CS regarding their planning application and requirement for a secondary footpath access provision to the new school and agree any necessary actions (SJS/EB)
 12. To provide further clarity on the council position on the proposed secondary footpath across Wyngates Area 3 (SJS/EB)
 13. To note that the main access road to the new school is not going to be adopted by NCC Highways and agree any necessary actions (SJS)
 14. To receive an update on the Culvert project and agree any necessary actions (EB/SJS)
 15. To receive an update on the bridge project, onsite meeting on 4 April 2023 and agree next actions (EB)
 16. To receive an update on Courthouse cupula works and agree any necessary actions (EB)

17. To receive an update on Courthouse gutter cleaning and repairs and agree any necessary actions (EB)
18. To review quotations for the Churchyard Wall repairs (EB)
19. To approve the transfer of Wyngates Area 3 from BDC to NCC (& associated paperwork) and agree any necessary actions (SO/EB)
20. To approve the transfer of Wyngates Area 1&2 to Blofield Parish Council (EB)

FINANCE & GOVERNANCE

21. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
22. To note the funding detail for the culvert and bridge (SO)
23. To consider funding two small requests for two coronation events within the parish (SO)
24. To confirm a successful grant application for £5,000 from BDC towards the cupula repairs (EB)
25. To consider two new laptops and software for the parish clerks (SJS)
26. To approve the council insurance provider for 2023/24 (SO)
27. To review the draft Environmental Policy (JS)

UPDATES / CONSIDERATIONS

28. To receive an update on the MHH play equipment project and agree next actions (SD)
29. To receive an update from the courthouse management committee and agree necessary actions (SJS)
30. To receive an update on the Designated funds request from National Highways and agree next actions (SD)
31. To receive an update from the Marty's Marsh working group/council meeting regarding the review of the Norfolk Wildlife Trust Management Plan and review health and safety for the recently gifted equipment (YB/SD)
32. To receive an update on the Marty's Marsh cutting schedule and Bure Valley visit (YB)
33. To note parishioner concerns regarding changes to the Kings Head to serve more food (SO/SJS)
34. To receive an update from the Galliford Try / Allotments Meeting on the 3rd April 2023 (SD/EB)
35. To review the draft A47 dualling red line boundary on the allotments and agree next actions (EB)
36. To approve a meeting with BDC S106 officer regarding feasibility study funding (SO)
37. To note the request for new ash plots in Blofield Churchyard (SJS)
38. To note the condition of the kissing gate at the junction with PROW FP10 and the Yarmouth Road and agree any necessary actions (SO)
39. To consider a request from Brundall and Blofield Mens Shed to relocate to Blofield Community land (SO)
40. To receive an update from the town and parish forum (MM)
41. To consider requesting the relocation of a dog waste bin from the top of North Street to prevent the overflowing bin on Globe Lane (SO/YB)
42. To receive the Clerk's Report & Correspondence (SO)
43. Other reports and items for the next agenda *for information only*



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44. To confirm the date of the Annual Parish Council Meeting – Monday 22nd May 2023 at 7:00pm at Blofield Courthouse followed by the monthly council meeting at 7:30pm.

Sarah Osbaldeston Parish Clerk 18 April 2023

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.