



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
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You are invited to a Meeting of the Parish Council on Monday 28th April 2025 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 24th March 2025
6. To agree the Minutes of the Annual Meeting of the Parish held on 27th March 2025
7. To report on matters arising from the Minutes not on the Agenda: *for information only*
8. **PLANNING**
 - 8.1. Application: 2025/0922
Proposal: Single storey rear extension, single storey side store
Location: 49 Mill Road, Blofield, NR13 4QS
 - 8.2. Application: 2025/0931
Proposal: Variation of various conditions relating to application 2023/0361
Location: Woodlands Manor Shack Lane Blofield Norfolk NR13 4DP
 - 8.3. Application: 2025/0978
Proposal: proposed single storey rear flat roof extension, extending 3m from the rear wall of the original dwelling
Location: 16 Farman Way Blofield NR13 4FG
 - 8.4. Application: 2025/1164
Proposal: two rear extensions, a front porch extension and some minor internal reconfiguration
Location: Woods End, Church Road, Blofield, NR13 4NA
9. To consider feedback on any planning applications received subsequent to the publication of this agenda

PROJECTS

10. To receive an update from our solicitors regarding the Blofield Park land transfer timeline (EB)
11. To approve the land boundary adjustments for Blofield Park based on the site visit with NCC Children's Services and the parish council (EB)
12. To receive an update from NCC Children's services regarding site preparation and handover timeline and agree any necessary actions (EB)
13. To receive an update on the new access creation, zebra crossing and Plantation Road improvements and agree next actions (EB)
14. To receive an update on the new community hub concept designs and costs and agree next actions (SJS)
15. To discuss a business plan & funding application for the community hub and agree next actions (SD)

- 16. To receive an update from the NCC Early Years Learning meeting and agree next actions (SD/SJS)
- 17. To receive an update on the community hub planning requirements & Sports England position (EB)
- 18. To discuss the trim trail for Wyngates Area 3 and consider next actions (SD)

FINANCE & GOVERNANCE

- 19. To approve invoices for payment, note Council funds and review internal monthly checks (SO/SD)
- 20. To note receipt of a small amount of CIL funds (SO)

CORRESPONDENCE

- 21. To receive an update from the Blofield Allotment Association / Parish Council quarterly meeting and agree necessary actions (EB/SD)
- 22. To agree a meeting with county councillor Andrew Proctor to share the community hub and Preschool plans to date (SJS)
- 23. To consider a stand at the NCC AtoBetter event at the Margaret Harker Hall on the 14th June (SJS)
- 24. To discuss the siting of a bench on Blofield Corner Road (YB)
- 25. To receive an update on FP4 and agree next actions (YB)
- 26. To consider a request for a new dog waste bin near Manor Ridge Close (SJS)
- 27. To receive an update on Marty's Marsh and agree any necessary actions (YB)
- 28. To consider any dog restrictions for Blofield Park and Wyngates Area 3 (SJS)
- 29. To consider a name for Wyngates Area 3 (SJS)
- 30. To receive an update on the afterschool club relocation (PC-B)
- 31. To consider tree replacement and cutting regime and conservation areas on Wyngates Area 3 (YB)
- 32. To discuss the tidying of PROW FP4 parallel to the A47 (YB)
- 33. To consider locations for 3 oak trees saplings in the parish (YB)
- 34. To receive an update from the Heathlands management committee meeting (YB/SD)
- 35. To receive an update from the Courthouse management committee and agree next actions (JS/EB)
- 36. To receive an update from the Margaret Harker Hall management committee meeting (SD)
- 37. To receive the Clerk's Report & Correspondence (SO)
- 38. Items for next agenda (SD)
- 39. To confirm the date of the Annual Parish Council Meeting – Thursday 22nd May 2025 at 7:00pm followed by the usual meeting at 7:30pm at Blofield Courthouse
- 40. To resolve to pass a formal resolution (under the public bodies and admissions to meetings act 1960) to exclude the press and the public for the remaining agenda items (SD)
- 41. To discuss legal guidance received from the parish council solicitors (SJS)

Sarah Osbaldeston Parish Clerk 23rd April 2025

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.