



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham, Norwich
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You are invited to a Meeting of the Parish Council on Monday 20th April 2026 at 7:30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and introduction to the meeting by the Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the agenda
4. Open Forum – for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council Meeting held on 16th March 2026
6. To report on matters arising from the Minutes not on the Agenda: *For information only*

7. PLANNING

Application: 2026/0622 (relates to 2024/2451)

Proposal: Approval of reserved matters for appearance, landscaping, layout and scale (plot 3- self build) following outline approval 2024/2451

Location: Land West Of Woodbastwick Road Blofield Norfolk

Application: 2026/0823

Proposal: Approval of reserved matters for appearance, landscaping, layout and scale following outline permission 20211844

Location: Land South Of Newstead Gardens Blofield Norfolk

Application: 2025/3580

Proposal: Retrospective alteration of gable roof by raising ridge and eaves to allow for rooms in the roof, erection of single storey front, side and rear extensions, changes to boundary treatment, erection of outbuilding and new garage

Location: Blafelda 24 Yarmouth Road Blofield Norfolk NR13 4JS

8. To consider feedback on any planning applications received subsequent to the publication of this agenda (PC-B)

PROJECTS

9. To review **Community Hub Project** updates and progress reports and agree necessary actions
 - a. UK Power Network lease and land transfer from NCC
 - b. Land transfer
 - c. Design Team Meetings
 - d. Programme / Timings & Risk Register
 - e. GNGB Funding
 - f. Other funding applications
 - g. Cost Forecasts / Budget
 - h. Additional Costs / Finances
 - i. Planning Application 2026/0809
 - j. Preschool

- k. Site Security and H&S - damage to the land following site investigations
 - l. Community Engagement
 - m. Play Park and Grounds – parishioner coms, new address, access to the site
 - n. Kitchens
 - o. Insurance
 - p. Other
10. To receive an update on the Farman Field play trim trail installation, discuss signage and agree any actions (WC/EB)

FINANCE & GOVERNANCE

- 11. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
- 12. To note the agreement with Norse for site security at Blofield Park (EB/SD)
- 13. To consider NALC / NPTS membership (EB/SO)
- 14. To note BDC security arrangements for the parish deposit scheme (SO)
- 15. To discuss Section 106 funding (SO)
- 16. To agree the insurance costs from June 2026 (SO)

OTHER MATTERS

- 17. To consider the courthouse management committee constitution documentation and agree any necessary actions (EB/SO)
- 18. To note queries regarding the unopened playground and agree further communication and next actions (EB)
- 19. To receive an update on Marty's Marsh and consider participation in the Orchid Day and agree any necessary actions (SD/YB)
- 20. To receive an update on NCC Highways matters (EB)
- 21. To note the costs of speed tubes and a speed survey in Blofield (SD)
- 22. To receive an update on defibrillators (EB)
- 23. To receive an update with Galliford Try engineers regarding the allotment site (SD)
- 24. To receive an update on Blofield Churchyard wall repairs and agree any necessary actions (EB)
- 25. To receive an update from the Heathlands Management Committee meeting (SO)
- 26. To receive an update from the Margaret Harker Hall Management Committee meeting (SD)
- 27. To note the Local Authority Cluster Meeting at 7pm on 28th April 2026 at Cantley and agree any actions (SJS)
- 28. To receive the clerk's report and correspondence (SO/EB)
- 29. Items for the next agenda (SJS/SD)
- 30. To confirm the date of the Annual Parish Council meeting – Monday 18th May 2026 at 7:00pm at Blofield Courthouse followed by the monthly parish council meeting at 7:30pm
- 31. To resolve to pass a formal resolution (under the public bodies and admission to meetings act 1960) to exclude the press and the public for the remaining agenda items (SD)
- 32. To discuss commercially sensitive matters relating to the community hub and appointment of contractors (SO/EB)

Sarah Osbaldeston Parish Clerk 14 April 2026

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.