



# Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister  
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,  
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You are invited to a Meeting of the Parish Council on Monday 13<sup>th</sup> February 2023 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

## Agenda

1. Welcome and Introduction to the meeting by Chair
2. To consider apologies for absence
3. To receive Declarations of Interest and requests for dispensation on items on the Agenda
4. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
5. To approve the Minutes of the Parish Council meeting held on 16<sup>th</sup> January 2023
6. To report on matters arising from the Minutes not on the Agenda: *for information only*
7. **PLANNING**
  - 7.1. Application: 20230202  
Description: Proposed first floor rear dormer extension  
Location: 5 Mill Close, Blofield, NR13 4QT
  - 7.2. Application: 20221457 -> 20230009 & 20230173  
Description: Detached double garage in front of the property  
Location: The Conifers, Garden Road, Blofield, NR13 4JL
  - 7.3. Application: 20230101  
Description: Erection of fencing and hard standing  
Location: Commercial House, Laundry Lane, Blofield, NR13 4SB
  - 7.4. Application: 20230144  
Description: Garden building (retrospective)  
Location: 16 Reve Crescent, Blofield Heath, NR13 4RX
  - 7.5. Application: 20230128  
Description: Erection of house & garage application 20202062 – variation of condition 2 proposed house redesign  
Location: Clarks Loke House, Clarks Loke, Blofield, NR13 4QU
  - 7.6. Application: 20230017  
Description: Application for deed of variation to the S106 Agreement under section 106A for application 20150262 demolition of existing agricultural buildings and redevelopment to Provide 13 no dwellings and associated parking and new access road  
Location: Former Piggeries, Manor Farm, Yarmouth Road, Blofield, NR13 4JS  
Application Type: Modify/Discharge Section 106 Agreement
8. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (EB)
9. To receive an update on the Dawsons Way appeal (MM)
10. To consider any comments on the GNLP Gypsies and traveller's site (PC-B)

## **PROJECTS**

11. To receive an update on the Culvert project and agree any necessary actions (EB/SJS)
12. To receive an update on the bridge project, review quotations and consider next actions (EB)
13. To receive an update on Courthouse cupola works, quotations, planning application and agree any necessary actions (EB)
14. To receive an update on Courthouse gutter cleaning / repairs and agree any necessary actions (EB)
15. To receive an update on the churchyard wall project and agree any necessary actions (EB)
16. To receive an update on the Wyngates Area 3 project and agree any necessary actions (WC/SD)
17. To receive an update on the new school and agree any necessary actions (EB)

## **FINANCE & GOVERNANCE**

18. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
19. To review the pension valuation rate review and approve the rates for the next 3 years (SO)
20. To review sources of funding for our projects in 2023/24 (SO)

## **UPDATES / CONSIDERATIONS**

21. To receive an update on the elections in May 2023 (SO)
22. To note parishioner concerns and receive an update on parking at Blofield and Hemblington Schools (SO)
23. To consider a Coronation Grant application to Broadland District Council (SJS)
24. To receive an update on the A47 dualling red line boundary and agree next actions (EB)
25. To receive an update from the MHH Management Committee meeting regarding play equipment funding and agree next actions (SD)
26. To receive an update from the Heathlands Management Committee (SJS)
27. To receive an update from the town and parish forum (MM)
28. To consider a Community Emergency Plan for the parish (SJS)
29. To receive the Clerk's Report & Correspondence (SO)
30. Other reports and items for the next agenda *for information only*
31. To confirm the date of the Annual Meeting of the Parish – Wednesday 8<sup>th</sup> March 2023 at 7:45pm at Heathlands Community Centre
32. To confirm the date of the next Parish Council Meeting – Monday 13<sup>th</sup> March 2023 at 7:30pm at Blofield Courthouse
33. To resolve to pass a formal resolution (under the Public Bodies and Admissions to meetings Act 1960) to exclude the press and the public for the remaining agenda items (SD)
34. To receive a staffing annual review update and agree any necessary actions (SJS)

*Sarah Osbaldeston*

Parish Clerk  
7 February 2023



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Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.