



Blofield Parish Council

Chair – Stuart Smith Clerks to the Council – Sarah Osbaldeston and Eleanor Bannister
Blofield Parish Council, The Lodge, 48 Panxworth Road, South Walsham,
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You are invited to a Meeting of the Parish Council on Monday 10th October 2022 at 7.30pm at Blofield Courthouse for the purpose of transacting the following business.

Agenda

1. Welcome and Introduction to the meeting by Chair
2. To hold a minute's silence in memory of Queen Elizabeth II
3. To consider apologies for absence
4. To receive Declarations of Interest and requests for dispensation on items on the Agenda
5. Open Forum - for parishioners to raise questions on and/or make statements about matters on the agenda and to receive a report from the District Councillor and County Councillor
6. To approve the Minutes of the Parish Council meeting held on 1st August 2022
7. To report on matters arising from the Minutes not on the Agenda: *for information only*
8. **PLANNING**
 - 8.1. Application: 20221457
Description: side and rear extension
Location: The Conifers, Garden Road, Blofield, NR13 4JL
 - 8.2. Application: 20221192 / 20221193
Description: erection of a timber single storey granny annexe for ancillary use to the main
Location: 15 Heath Way, Blofield, NR13 4RS
9. To ratify planning comments submitted for 20221167, 20220922, 20221386 in September due meeting cancellation for national mourning (EB)
10. To consider feedback on any planning applications received subsequent to the publication of this agenda and note any planning updates (EB)
11. To receive an update on the Dawsons Way appeal (MM)

PROJECTS

12. To receive an update on Marty's Marsh works, consider Health and Safety documentation, consider a further management plan and agree any necessary actions (YB/EB)
13. To receive an update on the Culvert project and consider quotations (EB/SJS)
14. To receive an update on Courthouse repointing works and cupula works and agree any necessary actions (EB)
15. To receive an update on the pre-planning application for a community hub and agree necessary actions (SD)
16. To receive an update on the Country Park recent meeting and agree any necessary actions (SJS)

FINANCE & GOVERNANCE

17. To note receipt of the PKF Littlejohn 2021/22 annual accounts closure letter and invoice (SO)
18. To ratify payment for the Courthouse fire retardant curtains (SO)
19. To approve invoices for payment, note council funds and review internal monthly checks (SO/SD)
20. To consider applications for the Parish Partnership Scheme 2023/24 (SD/SJS)
21. To consider adoption of a co-option policy for the council (SO)
22. To consider a quotation for a water vole survey at Marty's Marsh (EB)
23. To consider a grant request to the NCC's Road Safety Community Fund (RSCF) (SD)
24. To consider obtaining quotations for the grass / verge maintenance within the parish (SO)
25. To consider a quotation for Wyngates Area 1&2 grounds maintenance for remainder of 2022/23 (SO)
26. To ratify a £100 donation to the Royal British Legion for a wreath (SO)
27. To note increased legal costs for extending the S106 agreement and consider alternative options at a working party meeting 24th October 2022 (SJS)

UPDATES / CONSIDERATIONS

28. To receive an update from the allotment quarterly meeting (EB/SD)
29. To discuss bee/wasp treatments at the allotment site (EB/SD)
30. To note the Norwich Camping and Leisure break in and agree any necessary actions (SD)
31. To receive an update on the A47 dualling meeting with Galliford Try (SD)
32. To receive an update on Wyngates Area 3 tree planting (SD)
33. To review dog waste / litter bins for capacity and ensure they are not overflowing (SO)
34. To consider raising concerns regarding the Hopkins site to Broadland District Council planning (SD/EB)
35. To appoint a councillor(s) to review each village and report back on small improvements (SD)
36. To receive an update on public right of way FP3 (YB)
37. To consider replacement of damaged village footpath map sign (YB)
38. To consider the 'warm hubs' initiative and agree any necessary actions (YB)
39. To receive an update on Highways England Designated funds request (SD)
40. To receive an update on the Cadent heads of terms document for the A47 (SD)
41. To receive an update on establishing a community speedwatch team (PC-B)
42. To consider any tree works required in Marty's Marsh & Blofield Churchyard and approve a headstone survey of category 3 and 4 (SO)
43. To receive an update from the recent headstone survey and agree any necessary actions (EB)



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44. To receive an update from the Heathlands Management Committee and Margaret Harker Hall Committee meetings (SJS/SD)
45. To receive the Clerk's Report & Correspondence (SO)
46. Other reports and items for the next agenda *for information only*
47. To confirm the date of the next Parish Council Meeting – Monday 7th November 2022 at 7:30pm at Blofield Courthouse

Sarah Osbaldeston

Parish Clerk
4th October 2022

Under regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the clerk prior to the start of the meeting. The Council has a policy available on request.